



Mayors for Peace

Secretariat

c/o Hiroshima Peace Culture Foundation, 1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 JAPAN
E-mail: mayorcon@pcf.city.hiroshima.jp Website: www.mayorsforpeace.org

April 1, 2023

Request for the 2023 Mayors for Peace Membership Fee

The Honorable Mayor
Mayors for Peace Member City

Dear Mayor,

I trust this letter finds you well.

Thank you for your ongoing support for the activities of Mayors for Peace.

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015. We ask each member city to pay a Fee of 2,000 Japanese yen every year.

The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan. We deeply appreciate your kind understanding and cooperation. Membership Fee details are specified below.

1. Amount: 2,000 Japanese Yen per city, per year

(about 16 USD/15 Euro as of March 27, 2023)

2. Due date: December 31, 2023

3. Payment Methods*

(1) Online payment by credit card via the Mayors for Peace Information System: Free of bank transfer fees

(2) Payment via bank transfer: We ask cities which choose this option to add in all receiving bank charges to the membership fee

In addition to the receiving bank charge, we request that your city bear intermediary bank charges and any local bank charges as well. Please indicate that all remittance charges will be "paid by the remitter".

***Please note that international drafts or bank cheques cannot be accepted.**

Unfortunately, international drafts/bank cheques of less than 6,500 JPY cannot be accepted by banks in Japan as bank charges would exceed the amount you would like to remit.

4. Membership Fees for previous years

If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. Please also notify us by email of your payment, specifying what years and cities the payment is for.

5. Please contact the Secretariat in the following cases*:

(1) When your city would like to be exempt from Fee payment

In cases that meet provisions 3 and 4 of Article 2 of the Guidelines for the Handling of Mayors for Peace Membership Fees, member cities can be exempted from annual fee payments.

(2) When your city has difficulty paying the Membership Fee

*Please note that we ask cities in either of these situations to contact the Secretariat each and every year they are so affected.

6. Webpage for the Mayors for Peace Membership Fee

For more details including invoices, the Guidelines for the Handling of Mayors for Peace Membership Fees, and so on, please refer to the webpage below:

<https://www.mayorsforpeace.org/en/about-us/joins/fees/>

Mayors for Peace is dedicated to supporting and creating initiatives to realize lasting world peace and nuclear weapons abolition.

Member cities will not lose their membership if they do not pay the membership fee. However, we hope that even if some cities are unable to pay membership fees, they will continue to work together with the Mayors for Peace network toward this aim.

We deeply appreciate your city's continued support and understanding of our activities.

Sincerely yours,

A handwritten signature in black ink, consisting of the Japanese characters '松井一貴' (Matsui Kazumi) written in a cursive style.

MATSUI Kazumi
Mayor of Hiroshima
President of Mayors for Peace