

**Application Guidelines for
the Mayors for Peace Youth Exchange for Peace:
Support Program for “International Youth Conference for Peace
in the Future, 2019 Hiroshima”**

1. Purpose

This program is designed to provide youth and future leaders from Mayors for Peace member cities around the world with opportunities to experience a stay in the A-bombed city of Hiroshima and interact with one another; to enhance the training of personnel to assist in the abolition of nuclear weapons and the creation of lasting world peace; and to strengthen our member city network through promoting exchange. This is a program which the Mayors for Peace Action Plan (2017-2020) specifies as among its high-priority action items.

2. Summary

The Mayors for Peace Secretariat (hereinafter referred to as “the Secretariat”) will provide financial support for youth in Mayors for Peace member cities outside of Japan (hereinafter referred to as “member cities”) to cover part of the expenses associated with participation in the “International Youth Conference for Peace in the Future, 2019 Hiroshima.” Successful applicants are required to submit a report after the conclusion of this support program to the Executive Committee of the International Youth Conference for Peace in the Future, 2019 Hiroshima (hereinafter referred to as “the Executive Committee”). This report must include information about participant’s experiences in Hiroshima and what they have learned through this program. They are also expected to actively engage in outreach activities for their community and school, such as a meeting to share their experiences and to have discussions with an audience. Member cities of successful applicants are requested to offer necessary support including securing a venue for the meeting and implementing post-task activities.

3. Exchange Period

August 4 (Sun.) to August 12 (Mon.), 2019

4. Exchange Activities Location

Hiroshima City: Hiroshima International Youth House, Peace Memorial Park, etc.

5. Support Program Applicant Requirements

- (1) Applicants must currently live, study or work in a member city.
- (2) In principle, the age of an applicant must be from 16 to 25 years old as of their participation.
- (3) Applicants must have an interest in sharing the realities of the atomic bombings and in realizing nuclear weapons abolition and everlasting world peace, as well as be motivated to engage in activities toward the nuclear abolition goal of Mayors for Peace.
- (4) Applicants must be aware of being representatives of their member cities and be able to participate in a group program in accordance with its schedule.
- (5) Applicants must be able to make presentations and join discussions in English.
- (6) Applicants must participate in all program activities unless unavoidable reasons, such as health problems, prevent participation.
- (7) After this support program has concluded, applicants are expected to proactively join community events to share their experiences and what they have learned from this program.
- (8) Applications must be submitted by the local governments of member cities.

6. Selection of Support Recipients

Based on the submitted documents described in 12-(2), the selection board consisting of the Executive Committee and the Secretariat shall select support recipients.

7. Number of Support Recipients

6 persons (within the limits of the budget).

8. Support Details

- (1) Expenses Covered by the Secretariat and the Executive Committee

The Secretariat and the Executive Committee shall cover the expenses stated in *i* to *v* below.

- i. Travel Expenses

Expenses from a major international airport located in the region of the applicant's member city to Hiroshima City by the most common and reasonable way of transportation operated on the most common route. Any changes or cancellation due to personal reasons will not be accepted (in case where a participant has to cancel their participation for an unavoidable reason, any charges for the cancellation must be paid by the

participant or their member city).

Travel expenses will be reimbursed to a designated bank account after this program. Thus, either the participant or the member city is requested to advance the travel expenses on behalf of the Secretariat.

- ii. Transportation Expenses Caused by the Programs of the International Youth Conference for Peace in the Future
- iii. Accommodation Expenses
- iv. Meal Expenses
- v. Expenses for the Programs of the International Youth Conference for Peace in the Future

These expenses include honoraria for lecturers and necessary costs for holding the Conference.

(2) Expenses Participants Must Bear

Participants must bear other expenses than those stated in 8-(1) above.

- i. Insurance for accidents and diseases and medical expenses for treatment
- ii. Personal expenses during the Program

9. Draft Schedule

Date		Program	Accommodation
August 4	Sun.	Arrival in Hiroshima	Hiroshima International Youth House
August 5	Mon.	Orientation, visit to Peace Memorial Museum, welcome lunch, A-bomb survivor's testimony and practice for presentation	
August 6	Tue.	Peace Memorial Ceremony, the IYCPF Opening Ceremony and lantern floating	
August 7	Wed.	Mayors for Peace Program (lecture on Mayors for Peace and presentations by each youth representative on their city's peace activities), group discussion and visit to Miyajima Island	
August 8	Thurs.	Group discussion, visit to Ueda School's tea ceremony house and homestay	Homestay
August 9	Fri.	Group discussion, visit to a school and homestay	
August 10	Sat.	Group discussion and plenary discussion	

August 11	Sun.	Final discussion, adoption of Hiroshima Appeal, Closing Ceremony and Farewell Party	Hiroshima International Youth House
August 12	Mon.	Departure from Hiroshima	

*Youth representatives with support from Mayors for Peace are requested to make presentations on their city's peace activities during the Mayors for Peace program on August 7.

10. Follow-Up Activities

Youth representatives with financial support mentioned in 8 (1) must submit a report to the Executive Committee after returning home. This report must include information about the participant's experiences in Hiroshima and what they have learned through this program. They are also expected to commit to outreach activities for their community and school, such as a meeting to share their experiences and to have discussions with audience.

11. Responsibility of Youth Representatives' Member Cities

(1) Selection of an Applicant

If a member city receives multiple applications, they shall select one applicant from them, gather necessary application documents, and submit them to the Secretariat.

(2) Support to Their Youth Representative

Once successful youth representatives are decided, their member cities shall offer as much support as possible for the activities below by their youth representatives.

- i. Preparations for the presentation on August 7 by their youth representative on the member city's peace activities
- ii. Follow-up activities by their youth representative mentioned in 10 above.

12. Application Details

(1) Application Deadline

Thursday, April 25th, 2019, by 3pm in Japan Standard Time (UTC+9)

(2) Required Application Documents

Please note that all the application materials below must be sent by an applicant's member city to the Mayors for Peace Secretariat.

- i. The following materials must be completed by the youth applicant, then forwarded to their member city in separate attachments:
 - (i) An ‘International Youth Conference for Peace in the Future, 2019 Hiroshima’ application (except the last part of the form)
 - (ii) Form 2: Application Form for the 2019 Mayors for Peace Youth Exchange for Peace Support Program
 - ii. The following form must be completed by the applicant’s member city and submitted along with the materials above to the Secretariat:
 - (i) An ‘International Youth Conference for Peace in the Future, 2019 Hiroshima’ application (the last part of the form only)
 - (ii) Form 1: Application Form for the 2019 Mayors for Peace Youth Exchange for Peace Support Program
- (3) Number of Applicants
- One applicant per member city. If a member city receives multiple applications, the city must select one from them.
- (4) How to Apply
- Member cities with support program applicants shall submit all the documents described in 12-(2) via email attachment to the Secretariat.
- (5) Send Application Materials to:
- mayorcon@pcf.city.hiroshima.jp

13. Notes

Applicants must agree to the following before applying for this Support Program:

- (1) To share the application materials, the report, the applications for homestay and insurance, and other private information concerning the implementation of the Support Program with the Secretariat and the Executive Committee.
- (2) To provide the information on the support recipients, such as their names, affiliations, and ages, for press and media purposes.
- (3) To share photographs taken during the program and reports submitted by the support recipients on the websites of Mayors for Peace and the Hiroshima Peace Culture Foundation.

14. Contact

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