

**Application Guidelines for
the Mayors for Peace Youth Exchange for Peace:
Support Program for “International Youth Conference for Peace
in the Future, Hiroshima 2017”**

1. Purpose

This program is designed to provide opportunities to share the memories of the atomic bombings and the messages of A-bomb survivors with youth and future leaders from Mayors for Peace member cities around the world; to enhance the training of personnel to assist in the abolition of nuclear weapons and the creation of lasting world peace; and to strengthen our member city network through promoting exchanges.

This program is implemented as a 2020 Vision Campaign intensified activity, as decided at the Mayors for Peace 9th Executive Conference held in Ypres, Belgium, in November 2015. The aim of the 2020 Vision Campaign is to achieve the abolition of nuclear weapons by 2020.

2. Summary

The Mayors for Peace Secretariat (hereinafter referred to as “the Secretariat”) will provide financial support for youth in Mayors for Peace member cities outside of Japan (hereinafter referred to as “member cities”) to cover part of the expenses associated with participation in the “International Youth Conference for Peace in the Future in Hiroshima 2017.” Successful applicants are required to submit a report after the conclusion of this support program to the Executive Committee of the International Youth Conference for Peace in the Future, Hiroshima 2017 (hereinafter referred to as “the Executive Committee”). This report must include information about participant’s experiences in Hiroshima and what they have learned through this program. They are also expected to commit to outreach activities for their community and school, such as a meeting to share their experiences and to have discussions with an audience. Member cities of successful applicants are requested to offer necessary support including securing a venue for the meeting and implementing post-task activities.

3. Exchange Period

August 4 (Fri.) to August 14 (Mon.), 2017

4. Exchange Activities Location

Hiroshima City: Hiroshima International Youth House, Peace Memorial Park, etc.

5. Support Program Applicant Requirements

- (1) Applicants must currently live, study or work in a member city.
- (2) In principle, the age of an applicant must be from 16 to 25 years old as of their participation.
- (3) Applicants must have an interest in sharing the realities of the atomic bombings and in realizing nuclear weapons abolition and everlasting world peace, as well as be motivated to engage in activities toward the nuclear abolition goal of Mayors for Peace.
- (4) Applicants must be aware of being representatives of their member cities and be able to participate in a group program in accordance with its schedule.
- (5) Applicants must be able to make presentations and join discussions in English.
- (6) Applicants must participate in all program activities unless unavoidable reasons, such as health problems, prevent participation.
- (7) After it has concluded, applicants are expected to actively join exchange programs and community events to share their experiences and what they have learned from this support program.
- (8) Applications must be submitted by the local government of a member city.
- (9) Applicants must fulfill other requirements stipulated by the Secretariat.

6. Selection of Support Recipients

Based on the submitted documents described in 12-(2), the selection board consisting of the Executive Committee and the Secretariat shall select support recipients.

7. Number of Support Recipients

Approximately 6 persons (within the limits of the budget).

8. Support Details

- (1) Expenses Covered by the Secretariat and the Executive Committee

The Secretariat and the Executive Committee shall cover the expenses stated in *i* to *v* below.

- i. Travel Expenses

Expenses from a major international airport located in the region of the

applicant's member city to Hiroshima City by the most common and reasonable way of transportation operated on the most common route. Any changes or cancellation due to personal reasons will not be accepted (in case where a participant has to cancel their participation for an unavoidable reason, any charges for the cancellation must be paid by the participant or their member city).

Travel expenses will be reimbursed to a designated bank account after this program. Thus, either the participant or the member city is requested to advance the travel expenses on behalf of the Secretariat.

- ii. Transportation Expenses Caused by the Programs of the International Youth Conference for Peace in the Future
- iii. Accommodation Expenses
- iv. Meal Expenses
- v. Expenses for the Programs of the International Youth Conference for Peace in the Future

These expenses include honoraria for lecturers and necessary costs for holding the Conference.

(2) Expenses Participants Must Bear

Participants must bear other expenses than those stated in 8-(1) above.

- i. Insurance for accidents and diseases and medical expenses for treatment
- ii. Personal expenses during the Program

9. Draft Schedule

Date		Program	Accommodation
August 4	Fri.	Arrive in Hiroshima	Hiroshima International Youth House
August 5	Sat.	Orientation, practice and rehearsal of presentation, and welcome dinner	
August 6	Sun.	Peace Memorial Ceremony, the IYCPF Opening Ceremony, and lantern floating	
August 7	Mon.	Visit to Peace Memorial Museum, A-bomb survivor's testimony and visit to a local school	
August 8	Tue.	Visit to Ueda School's tea ceremony house, Miyajima Island and Itsukushima Shrine	
August 9	Wed.	Homestay	Homestay
August 10	Thurs.	Homestay	

August 11	Fri.	Mayors for Peace Program (a lecture on Mayors for Peace and presentations made by each youth representative on their city's peace activities) and group discussion	Hiroshima International Youth House
August 12	Sat.	Group discussion	
August 13	Sun.	Final discussion, adoption of Hiroshima Appeal, Closing Ceremony and Farewell Party	Hotel
August 14	Mon.	Departure from Hiroshima	

*Youth representatives with support from Mayors for Peace are requested to make presentations on their city's peace activities during the Mayors for Peace program on August 11.

10. Post-Task Activities

Youth representatives with financial support mentioned in 8 (1) must submit a report to the Executive Committee after returning home. This report must include information about the participant's experiences in Hiroshima and what they have learned through this program. They are also expected to commit to outreach activities for their community and school, such as a meeting to share their experiences and to have discussions with audience.

11. Responsibility of Youth Representatives' Member Cities

(1) Selection of an Applicant

If a member city receives multiple applications, they shall select one applicant from them, gather necessary application documents, and submit them to the Secretariat.

(2) Support to Their Youth Representative

Once successful youth representatives are decided, their member cities shall offer as much support as possible for the activities below by their youth representatives.

- i. Preparations for the presentation by their youth representative on the member city's peace activities
- ii. Post-task activities by their youth representative mentioned in 10 above.

12. Application Details

(1) Application Deadline

Friday, April 28th, 2017, by 3pm in Japan Standard Time (UTC+9)

(2) Required Application Documents

Please note that all the application materials below must be sent by an applicant's member city to the Mayors for Peace Secretariat.

- i. The following materials must be completed by the youth applicant, then forwarded to their member city in separate attachments:
 - (i) An 'International Youth Conference for Peace in the Future, Hiroshima 2017' application (except the last part of the form)
 - (ii) Form 2: Application Form for the 2017 Mayors for Peace Youth Exchange for Peace Support Program

- ii. The following form must be completed by the applicant's member city and submitted along with the materials above to the Secretariat:
 - (i) An 'International Youth Conference for Peace in the Future, Hiroshima 2017' application (the last part of the form only)
 - (ii) Form 1: Application Form for the 2017 Mayors for Peace Youth Exchange for Peace Support Program

(3) Number of Applicants

One applicant per member city. If a member city receives multiple applications, the city must select one from them.

(4) How to Apply

Member cities with support program applicants shall submit all the documents described in 12-(2) via email attachment to the Secretariat.

(5) Send Application Materials to:

mayorcon@pcf.city.hiroshima.jp

13. Notes

Applicants must agree to the following before applying for this Support Program:

- (1) To share the application materials, the report, the applications for homestay and insurance, and other private information concerning the implementation of the Support Program with the Secretariat and the Executive Committee.
- (2) To provide the information on the support recipients, such as their names, affiliations, and ages, for press and media purposes.

- (3) To share photographs taken during the program and reports submitted by the support recipients on the websites of Mayors for Peace and the Hiroshima Peace Culture Foundation.

14. Contact

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